

# CITY of Geelong Bowls Club INC.

Chairperson: Zane Lugg  
Secretary: Muriel Wells  
Treasurer: Deanne Pedersen  
Email: [secretary@cogbc.com.au](mailto:secretary@cogbc.com.au)



Reg. No A0061145J  
ABN 87 835 939 942

Postal address – PO Box 5479  
Geelong North - 3215

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## Agenda for the City of Geelong Bowls Club Board Meeting

**Date:** 19/10/2021      **Time:** 5 pm      **Location:** City of Geelong Bowls Club  
7 – 9 Ballarat Rd North Geelong

### **Board Attendees:** (?)

Zane Lugg, Maureen Reynolds, Muriel Wells, Deanne Pedersen, Lance Kelly, Shaun Myers, Richard Holland

### **Board Apologies:** (0)

### **Quorum Present #5:** (Yes)

### **Also, Present were:** (#)

### **Approval of Previous Minutes:** From Meeting 21/09/2021

Moved: SM      Seconded: ZL      All in Favor (Yes)

### **Correspondence In**

Daryl Marende X2

BV Paul Holtschke – Webinar Leisure Networks

Clubmap Webinar – sponsorship

BNI COVID conditions and restrictions COVIDSafe Plan

Awards Night - bookings 25<sup>th</sup> November – Restrictions

### **Correspondence Out:**

## **REPORTS**

### **Chairman's Report:**

### **Deputy Chair's Report:**

### **Secretary's Report:**

**Treasurer's Report:** Report tabled

### **Facility Directors Report:**

### **Promotion's Directors Report:**

### **Bowls Director Report:**

**Social Committee Report:** Tabled



Geelong West Bowls Club  
Established 1912

## **Foundation Clubs**

& Drumcondra Bowling Club  
Established 1948



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## All included Reports accepted:

Moved: Shaun

Seconded:

All in Favor Yes

## AGENDA:

1. Treasurer: Deanne and Maureen met with the auditor. We will run two systems (Zero and Quickbooks) until new financial year then transfer fully to Zero to correct discrepancies. Fine tuning continue until April 1<sup>st</sup>.  
Cost approximately \$50 per month  
Moved Maureen Reynolds, Seconded Richard Holland All agreed
2. Social Committee Minutes:  
Social Club raffle Henselite Bowls 15/10/2021 Social committee to organise reprint of tickets with new date.  
Christmas presents – social committee to make this decision. The board will support whatever decision they make.  
Friday night draw has previously been run by Bowl's Director so this tradition is continuing with Shaun Myers running it. Timing – we will check with the Members who attend on Friday nights to see if they would prefer the draw to be moved to 6pm.  
Saturday night functions. The board is happy for the Social Committee to organise Saturday night functions. The social committee will need to check the club Calendar to ensure the Member's room has not been booked for any other function.
3. Richard Holland - signage – waiting for high definition art work. Quotes LED.  
Take to members for approval re cost.
4. GBR Triples postponed
5. Easing of restrictions – Vaccinations BV
6. Members' room & Pekish – Friday night for Club. Allow Pekish to use it when we aren't using it. ZL to write to Pekish with dates and times when we are using the Member's room.
7. BV reduction of affiliation fees – discount – refund 20%? Please contact Shaun if you would prefer to have a refund? 25%
8. GBR – Pennant – decision – double headers Shaun & Deanne
9. First Aid – blood pressure monitor to be purchased  
Moved ZL Seconded SM Agreed All
10. First aid certificates – encourage members to attend training
11. Solar meter – installed
12. GravIT – SwiftPOS - Back Office software \$650 to prepare Member Cards
13. Daryl Marende communications –  
The board decisions are as follows:



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- a) Please go ahead and look at memorabilia – but only to be displayed as Wallpaper .
  - b) Members' room - club champions. Only display the ones that go on to higher comps. Pairs to be on screens
  - c) Champion of champions Photos from 2019.
  - d) TV screen for Members' room. This will be looked at further to see if it is feasible. Need to make sure it works for its original purpose first then see what else can be done. On Sponsors night they can definitely be used to show sponsors.

14. Website – add functions for paying online - costs involved – SMD @Pagination

For discussion: Credit card payments can be taken via the website for BFB and for membership payments.

Credit/Debit Card payments have to be passed/processed through an online payment gateway.

Options:

- A. You can use PayPal as your gateway which is free to setup and does not have annual fees but takes 2.5% (approx) of the transaction and the money is added to the club PayPal account which will then need to move to the club bank account as required.
- B. Alternatively use CardAccess which has a \$400 annual fee and takes 0.30c per transaction and the money goes straight to the club's nominated bank account.

Decision: Option 1 PayPal -

Moved ZL Seconded SM Agreed All

15. BFB to increase to \$15 Moved ZL, seconded MW from April 2022 - Agreed All

16. Change name of bar account at the bank to **Greens replacement** account.

17. Shane Haeusler medical exemption. Request to attend the club to play bowls before Govt. restrictions allow. Shane currently lives in Greater Melbourne. Decision: Not approved. The board believes that restrictions will be eased sufficiently soon to allow Shane to return to the club. MW to explain to Shane.

18. Uniforms – delivery dates - problems with delayed deliveries

19. Shirt storage – shelving to be set up in back office

20. Old club stock – caps etc give to 3<sup>rd</sup> world countries bowls clubs

21. Storage space to be created off hallways into restrooms.

22. Shipping Container - \$3750 quote.

23. Vaping – restrictions the same as smoking - must only take place in designated smoking area.

24. BFB Behaviour. Ask Russell Gray to email the organiser for last Saturday night re expectations. Make sure no females volunteers are on their own to run BFB sessions.

25. New building on front of site near Ballarat Road - meet with owners of the Sports Medicine Centre, Secretary to write to them to indicate the Board is happy to meet. Ask them to suggest times.

26. BNI Awards night Thursday November 25<sup>th</sup> in board room.

27. Outdoor setup- Marquee outside Pekish Restaurant on the Western side of the building. Outlay of up to \$15000 to prepare the area and to complete setup of outside lighting – approved.



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28. Storage cupboards to be set up off the hallway – ZL.  
Moved Zane Lugg Seconded Shaun Myers All Agreed.

## New Members

Name	Category	Approved	Notes
Chris Burrell	Dual Member with Dunkeld		
Barry Russell	Novice		
Roland Chamberlain	Novice		
Jim Sanaghan	Novice		

## General / Other Business:

Moved:                      Seconded:                      All in Favor Yes

**Next Meeting:**                      **Date:** / /                      **Time:** 5pm                      **Location:** Boardroom COGBC

**Meeting Adjourned:**                      **Time:** \_\_\_\_\_ pm

**Signed:**                      Zane Lugg                      **Chairman:**                      \_\_\_\_\_

**Signed:**                      Muriel Wells                      **Secretary**                      \_\_\_\_\_



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